



July 12, 2022

Coordinadora de Organizaciones Indígenas de la Cuenca Amazónica (COICA)  
 Attn: José Gregorio Diaz Mirabal  
 Sevilla N24-358  
 La Floresta-Quito  
 Ecuador

Dear José Gregorio Diaz Mirabal,

This letter amends the agreement between Rights and Resources Group (RRG) and Coordinadora de Organizaciones Indígenas de la Cuenca Amazónica (COICA) dated June 9, 2022 for the project *Planning workshop for the implementation of the project “Partnership for people, nature and climate in the tropical Andes”*.

Due to the postponement of the planning meeting from June 27-29 to August 3-5, 2022, caused by the sociopolitical and humanitarian emergency in Quito, Ecuador, we agree to extend the **end date** of our agreement. The agreement **now ends on August 31, 2022**.

We also agree to **increase the budget by \$9,393** to cover the additional costs detailed in the revised budget in Annex 2. The **total budget for this agreement shall now not exceed \$112,908**.

The product table is now amended as follows (changes are highlighted in yellow):

	Product	Due Date
1.	Participate in coordination meetings with RRG	June 7, 2022 June 16, 2022 June 23, 2022 and as determined with project manager
2.	Final narrative report (May 24 – Aug 31, 2022)	Sep 5, 2022
3.	Final financial report (May 24 – Aug 31, 2022)	Sep 5, 2022
4.	Final deliverables: <ul style="list-style-type: none"> <li>• Copy of workplan of planning meeting</li> <li>• List of confirmed attendees</li> </ul>	Sep 5, 2022

	<ul style="list-style-type: none"> <li>• Invoice from logistics company documenting final costs of workshop</li> <li>• Strategic lines document created during planning meeting</li> </ul>	
5.	Project audit engagement Letter	Sep 5, 2022
6.	Project audit letter, and audit management letter	Dec 31, 2022

The final payment will be issued upon submission and acceptance of project final deliverables and, **will now not exceed \$19,908** based on actual expenses.

All other terms remain the same. If the above conforms to your understanding of our agreement, please date and sign bellow.

We look forward to our continued work with you.

Sincerely yours,




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Alan Landis  
Chief Operating Officer  
Rights and Resources Group

July 19, 2021

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Date

Accepted,




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José Gregorio Díaz Mirabal  
General Coordinator  
Coordinadora de Organizaciones Indígenas de la  
Cuenca Amazónica

July 22, 2022

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Date

## Annex 2: Amended Budget

Spanish:

Categoría de Gastos	Descripción	Presupuesto original	CAMBIO	NUEVO TOTAL	Notas
Salarios y gastos relacionados	Seguimiento técnico y nota estratégica post taller. Sofía Murgueytio (10 días x \$200)	\$2,000		\$2,000	
Consultorias	Coordinación general del evento y relatoría. Coordinación general (30 días x \$150)	\$3,000	\$1,500	\$4,500	tiempo adicional gestión y coordinaciones de cambios
	Especialista territorial, nota para crear propuesta de estrategia de trabajo territorial para el proyecto	\$3,000		\$3,000	
	Servicio logístico del taller: compra de boletos, manejo de transfers al alojamiento	\$2,000		\$2,000	
	facilitación: 2 facilitadores, diseño metodológico y facilitación de los 3 días de taller	\$3,800		\$3,800	
	Comunicadora / documentación visual: entrevistas, videos, redes sociales	\$1,200		\$1,200	
Viajes	44 participantes (sin RRI y facilitadores)		\$6338.80	\$6,338.80	Cambio de fechas, penalidades y fees
	participantes Colombia 9 boletos x 1000	\$9,000		\$9,000	
	Participantes Perú 9 boletos x 1000	\$9,000		\$9,000	
	Participantes Bolivia 7 boletos x 1500	\$10,500		\$10,500	
	Invitado del Congo 1 boleto x 4800	\$4,800		\$4,800	
	Invitado de Costa Rica 1 boleto x 1500	\$1,500		\$1,500	
	44 reembolsos transporte local de domicilio a aeropuerto y retorno (\$200 por persona)	\$8,800		\$8,800	

	alojamiento 44 personas 4 noches hotel x \$62	\$10,912		\$10,912	
	alimentación 53 personas (todos los participantes) 4 días alimentación x \$60	\$12,720		\$12,720	
Conferencias, talleres, & reuniones	alquiler salas y amplificación, proyección, internet dedicado	\$2,200		\$2,200	
	traducción simultánea, cabinas, gestor equipos participantes (inglés y francés)	\$5,900	\$700	\$6,600	Traducción extra, Inglés-Español
Suministros & gastos varios	materiales PARTICIPANTES: bolso tela, cuaderno, insumo, revista COCIA TALLER papelógrafos marcadores, hojas pizarras, paneles	\$1,500		\$1,500	
<b>Subtotal</b>		<b>\$91,832</b>	<b>\$8,538.80</b>	<b>\$100,371</b>	
<i>Administración</i>		\$9,183	\$853.88	\$10,037	costos gestión
<i>Auditoría</i>		\$2,500		\$2,500	
<b>Total Recursos Solicitados de RRG</b>		<b>\$103,515</b>	<b>\$9,393</b>	<b>\$112,908</b>	
Otras fuentes no cubiertas por RRI		\$0	\$0	\$0	
<b>Presupuesto total anticipado</b>		<b>\$103,515</b>	<b>\$9,393</b>	<b>\$112,908</b>	

English:

Category	Description	Original Budget	Change	New Budget	Notes
Salaries	Technical follow up / Sofía Murgueytio (10 days x \$200/day)	\$2,000		\$2,000	
Consultancies	General coordination of the event General coordination (30 days x \$150/day)	\$3,000	\$1,500	\$4,500	tiempo adicional gestión y coordinaciones de cambios

	Territorial specialist, to create a proposal for a territorial work strategy for the project.	\$3,000		\$3,000	
	Workshop logistics service, including ticket purchase, accommodation management, event space	\$2,000		\$2,000	
	Facilitation - 2 facilitators to design the methodology and facilitate the 3-day workshop	\$3,800		\$3,800	
	Elaboration of interviews, videos, content for social networks	\$1,200		\$1,200	
Travel	44 Participants (without RRI y facilitadores)		\$6,338.80	\$6,338.80	Penalties and fees due to date change
	Participants Colombia 9 tickets x 1000	\$9,000		\$9,000	
	Participants Perú 9 tickets x 1000	\$9,000		\$9,000	
	Participants Bolivia 7 tickets x 1500	\$10,500		\$10,500	
	Attendee from Congo 1 ticket x \$4,000	\$4,800		\$4,800	
	Attendee from Costa Rica 1 ticket x \$1,500	\$1,500		\$1,500	
	44 local transport from home to airport and return trip (average cost \$200 per person)	\$8,800		\$8,800	
	Lodging 44 persons 4 nights hotel x \$62	\$10,912		\$10,912	
	Food 53 participants (all participants) 4 days food x \$60	\$12,720		\$12,720	
Conferences, workshops, and meetings	Room rental and amplification	\$2,200		\$2,200	
	Simultaneous translation and booths	\$5,900	\$700	\$6,600	Additional English-Spanish interpretation
Supplies & miscellaneous expenses	Materials PARTICIPANTS: cloth bag, map, notebook, USB info input, COICA magazine.	\$1,500		\$1,500	

	WORKSHOP: flipchart paper, markers, whiteboard sheets, panels.				
<b>Subtotal</b>		<b>\$91,832</b>	<b>\$8,538.80</b>	<b>\$100,371</b>	
<i>Administration</i>		\$9,183	\$853.88	\$10,037	Management costs
<i>Audit</i>		\$2,500		\$2,500	
<b>Total RRG Resources Requested</b>		<b>\$103,515</b>	<b>\$9,393</b>	<b>\$112,908</b>	
Other sources not covered by RRI		\$0	\$0	\$0	
<b>Total anticipated budget</b>		<b>\$103,515</b>	<b>\$9,393</b>	<b>\$112,908</b>	